

WRABNESS PARISH COUNCIL

Minutes of the meeting held on Wednesday 8th April 2020 via email.

Present: Mr. M Cole (Chairman), Mr. R Colley (Vice Chairman), Mr. H Jones, Ms. R Thornton, Mr. F. McGowan Mrs. J Cole. Mrs. L Byrne.

In Attendance : Mrs. C Greenwood (Parish Clerk).

2878: Apologies for absence: None.

2879: Declaration of interests: None

2880: Public forum: deferred until meetings in public recommence.

2881: Minutes: On Wednesday 26th February 2020: The minutes were agreed as a true record. To be signed once meetings in public commence.

2882: Matters Arising and Actions:

i: Playing Field Oak Tree: Contact Cochran's Tree Surgeons.

Action: Mrs J Cole.

ii: Wheatsheaf Lane: Ms. R Thornton gave an update: A site meeting concerning traffic issues was arranged with Councillor Guglielmi, unfortunately Councillor Guglielmi didn't show.

Action: Ms R Thornton

2883: Coronavirus how it effects Parish Council meetings:

A: Monthly Parish Council Meetings: In line with Government COVID-19 legislation the PC have cancelled all future meetings for the time being. On this occasion matters requiring decisions will be decided after emails between the Parish Councillors by the Chairman/Vice Chairman in consultation with the Clerk.

B: Parish 2020 AGM. - will be deferred until (including electing Chairman & Vice Chairman) until further notice.

C: Annual Meeting of Parish Council – is cancelled as public meetings are not possible.

Update from the Parish Clerk: Letter from MHCLG to Local Authority chief executives on emergency legislation to support local authorities.

The first set of regulations enables all local authority meetings before 7 May 2021 to be held remotely and removes the requirement for the annual meeting this year.

The second set of regulations postpones until 6 May 2021 local by-elections and other polls, either scheduled or which would otherwise arise before that date.

D: Planning Applications. The Parish Council propose to review/ comment on current planning applications via email as applications are still being processed by TDC – hoping for guidance from EALC & TDC Planning. Mr. R Colley proposed: we should continue to comment on applications since TDC will determine them as usual. All agreed.

E: Internal & External Audit.

Parish Clerk reported Following NALC's engagement with government around local council audit time frames final regulations are due to be made the week commencing 6 April which will extend the statutory audit deadlines for 2019/20. It is proposed that:

- The publication date for final, audited, accounts for local councils will move from 30 September to 30 November 2020
- To give local councils more flexibility, the requirement for the public inspection period to include the first 10 working days of July has been removed. Instead, local councils must commence the public inspection period on or before the first working day of September 2020. This means that draft accounts must be approved by 31 August 2020 at the latest or maybe approved earlier where possible.

Action: Parish Clerk.

2884: Coronavirus Village Facilities: To note the Playing Field, the Village Hall and the Church have been closed until further notice.

2885; Coronavirus keeping in touch: Keeping in touch during the social isolation period via Village Newsletter and Website. Following this virtual meeting a new edition of the Village Newsletter will be finalised, published and delivered by volunteers to keep in touch with residents not on Facebook or the internet. Richard Colley will produce the next edition

The new Parish Council web site was launched during March and is including local topical news items. It has received 615 visits to date.

Action: Mr. R. Colley

2886: Coronavirus Community Shop: The Parish Council would like to thank the Community Shop volunteers for supporting the community during the social isolation period. The Wrabness Hub was established at the shop by Bev, Debs & Zoe with volunteers to support vulnerable residents. Currently supporting 30 households.

2887: TDC support for volunteer activity COVID-19: A one off TDC grant of £400 has been awarded to Wrabness Community Shop. This was arranged by the Parish Council via District Councillor Zoe Fairley who had an allocation of £1000 for good causes in the three parishes comprising the Stour Valley Ward.

2888; Grant Application: Wrabness Community Shop: To determine the grant application received from the Shop for £500 to support for the additional expenses incurred offering charitable support to the community in addition to Community Shop Service during the COVID-19 Virus crisis. – It was proposed to grant the full £500. All agreed. **Action: Mr R Colley**

2889: Open space, land South of Station Road, Wrabness: Parish Council held an informal meeting with Bennett Homes on 10th March. At that meeting it was confirmed the open space will be laid out ready for use and the freehold of the land will be transferred to the Parish Council as a gift. It was noted that no money is on offer to the Parish Council towards the ongoing maintenance costs. TDC is progressing the variation to the Section 106 planning agreement to support the transfer and laying out of land to the Parish Council.

2890: Planning Applications:

A: 20/00140/FUL -Ness House Ash Street Wrabness Manningtree Essex CO11 2TG - Proposed erection of a two-bay Cart Lodge and Store Shed - revised application following the withdrawal of 19/00739/FUL.

Mr R Colley declared an interest and took no part in the matter. The voting was split, the majority voted No Objection.

Action: Parish Clerk

B: 20/00357/FUL - Steeplefield Ash Street Wrabness Manningtree Essex CO11 2TG - Variation of condition 2 (approved plans) of approval 19/00518/FUL for replacement of sloping glazing with flat roof to link block; replacement roof-light with smaller sliding rooflight to link block. No Objection.

Action: Parish Clerk.

2891: ANY OTHER BUSINESS:

i: Environment Award –Mr R Colley gave an update. After getting the Bowl engraved and with the pandemic shutdown imminent, the winners Sid and Lesley Rowland have been given the award for the year without ceremony. They are chuffed and it is in pride of place in their home for the year as we intended.

2892: ACCOUNTS AND MONIES RECEIVED:

RECEIVED	AMOUNT	
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DISBUREMENTS	AMOUNT	CQ
EALC & NALC Affiliation fees 2020/21	£128.42	001128
Autoprint Wrabness Newsletter printing	£82.00	001129
Wrabness Community Shop grant application	£500.00	001131

2893: Confirmations of Account Balances:

Current Account: Balance on: 19th March 2020 - £4668.48

Deposit Account: Balance on: 19th March 2020 - £6,646.58

The meeting closed midnight 8th April 2020.

Next Meeting TBA.

Carol Greenwood, Wrabness Parish Clerk, 2 Fredricks Close, Wix, Manningtree, CO11 2AY

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