

Summary of Receipts and Payments to year ending

31/03/25

Receipts and Payments Summary

Year Ended 31st March 2024		Year Ended 31st March 2025
		£
11,090.23	Balance brought forward 1st April	9,969.84
7,022.23	Add total Receipts	10,207.92
<u>(8,142.62)</u>	Less total Payments	<u>(10,959.25)</u>
<u>9,969.84</u>	Balance carried forward	<u>9,218.51</u>

Cumulative Funds

3,358.45	Bank Current Account - balance per bank statement	2,846.97
(216.33)	Less: cheques not presented	(558.38)
6,824.85	Bank Deposit Account-balance per bank statement	6,927.05
2.87	Petty Cash	2.87
-		
<u>9,969.84</u>	Total Funds	<u>9,218.51</u>

The above statement represents fairly the financial position of the authority at 31st March 2025 and reflects its receipts and payments during the year.

Signed
(Chairman)

Date..... 11.06.2025

Signed
(Responsible Financial Officer)

Date.....11.06.2025

The Summary Receipts and Payment Account was signed by the Council at its meeting on :

Date..... 11.06.2025

Wrabness Parish Council**Summary Receipts and Payment Account For Year Ending****31 MARCH 2025**

Year Ended		Year Ended
31st March		31st March
2024	INCOME	2025
£		£
6,128.00	Precept	6,614.00
-	Other Receipts:	
66.66	Section 106 Grant (re Village Green Gates)	2,327.71
750.00	TDC Coronation Local Celebration Grant	-
77.57	Village Newsletter sponsorship	1,000.00
	Interest received	102.20
	VAT refund	164.01
		3,593.92
7022.23	Total Income	10,207.92
	EXPENDITURE	
	Staff costs	
2,583.47	Parish Clerk Salary	2,736.56
	Other Payments	
87.74	Parish Clerk Expenses	83.59
180.00	Village Hall hire	162.00
410.93	Insurance	461.21
-	Bank Charges	-
268.58	Election recharge	-
1.00	Playing Field Rent	1.00
133.91	Subscriptions	161.70
1,950.90	Maintenance and Repairs	1,973.83
30.18	VAT (to be reclaimed)	477.15
	Annual Village Grants S137	-
200.00	Coronation Event	-
174.00	Playing Field Association Grant	174.00
500.00	Youth Club Grant	300.00
440.00	Churchyard Grant	-
100.00	Telephone Kiosk Flowers	100.00
-	Wrabness Community Shop	300.00
-	Wrabness Village Hall	300.00
	Community Projects	
-	Village Green Gates	2,327.71
-	Village Waste Bin	379.00
179.91	Coronation Children's Mugs	-
892.00	Village newsletter printing	1,009.00
10.00	Wrabness Environment Award	12.50
		8,222.69
8,142.62	Total expenditure	10,959.25

Wrabness Parish Council							
Bank Current Account Receipts - Year Ending			MARCH 31st-2025				
Date	Minute Book Folio	Description	Receipt Total	VAT Refund	Precept	Newsletter sponsorship	Grants received
			£	£	£	£	£
05.4.2024	3423	TDC Precept 1 st instalment	3,307.00		3,307.00		
19.4.2024	3423	Wrabness Hall Farm – Sponsorship Village Newsletter	250.00			250.00	
26.7.2024	3458	Wrabness Hall Farm – Sponsorship Village Newsletter	250.00			250.00	
15.8.2024	3458	TDC Section 106 funding for Village Green gates	2,327.71				2,327.71
3.10.2024	3473	TDC Precept 2 nd instalment	3,307.00		3,307.00		
11.11.2024	3485	Wrabness Hall Farm – Sponsorship Village Newsletter	250.00			250.00	
17.1.2025	3514	Wrabness Hall Farm – Sponsorship Village Newsletter	250.00			250.00	
26.3.2025	3528	HMRC VAT Refund	164.01	164.01			
		Total	£ 10,105.72	£ 164.01	£ 6,614.00	£ 1,000.00	£ 2,327.71

Wrabness Parish Council																
Bank Current Account Payments - Year Ending						31 MARCH 2025										
Date	CQ NO	Minute Book Folio		Total Payment	VAT (to be reclaimed)	Parish clerk salary	Parish clerk expenses	Village hall hire	Insurance	Playing Field Rent	Sub-scriptions	Maintenance & repairs	Village newsletter printing	Other community projects	S137 Annual village grants	
				£	£	£	£	£	£	£	£	£	£	£	£	
30.4.2024	1253	3423	J Attrill Parish Clerk Wages for April	£215.33		£215.33										
15.5.2024	1254	3423	J Attrill Parish Clerk Wages for May	£215.33		£215.33										
15.5.2024	1255	3423	Wrabness Village Hall Hire May meeting					£18.00								
15.05.2024	1256	3423	Business Services at CAS Ltd annual insurance premium	£459.82					£459.82							
	1257		Void	£0.00												
26.6.2024	1258	3435	Wrabness Village Hall Hire June meeting	£18.00				£18.00								
26.6.2024	1259	3435	Business Services at CAS Ltd – balance of annual premium due	£1.39					£1.39							
26.6.2024	1260	3435	Autoprint – printing Summer edition of Village Newsletter	£249.00									£249.00			
26.6.2024	1261	3435	C and W Fencing Ltd – supply and install Village Green gates	£2,771.27	£461.88									£2,309.39		
26.6.2024	1262	3435	Essex Association of Local Councils – annual subscription	£141.70							£141.70					
26.6.2024	1263	3435	Jane Cole –Flower forTelephone Box Flowers Project	£100.00											£100.00	
26.6.2024	1264	3435	RHM Jones – supply of padlock for Village Green Gates	£21.99	£3.67									£18.32		
26.6.2024	1265	3435	J Attrill Parish Clerk Wages for June	£215.33		£215.33										
24.7.2024	1266	3447	J Attrill Parish Clerk Wages for July	£215.33		£215.33										
24.7.2024	1267	3447	Wrabness Village Hall Hire July meeting	£18.00				£18.00								
24.7.2024	1268	3447	TDALC Annual Affiliation Fee	£20.00							£20.00					
24.7.2024	1269	3447	TDC Playground Annual Inspection	£69.60	£11.60							£58.00				
24.7.2024	1270	3447	Wrabness Community Shop grant	£300.00											£300.00	
04.9.2024	1271	3458	J Attrill Parish Clerk Wages for August	£215.33		£215.33										
04.9.2024	1272	3458	J Attrill Parish Clerk Wages for September	£215.33		£215.33										
04.9.2024	1273	3458	Wrabness Village Hall Hire September Meeting	£18.00				£18.00								
04.9.2024	1274	3458	Autoprint – printing Autumn edition of Village Newsletter	£249.00									£249.00			
04.9.2024	1275	3458	Wrabness Playing Field Association grant	£87.00											£87.00	
09.10.2024	1276	3473	J Attrill Parish Clerk Wages for October	£215.33		£215.33										
09.10.2024	1277	3473	Wrabness Village Hall Hire October meeting	£18.00				£18.00								
20.11.2024	1278	3485	J. Attrill Parish Clerk Wages for November	£226.88		£226.88										
20.11.2024	1279	3485	J Attrill Parish Clerk Pay Increase Back Pay April – October	£94.85		£94.85										
20.11.2024	1280	3485	Wrabness Village Hall Hire November meeting	£18.00				£18.00								
20.11.2024	1281	3485	G Watkins Village Green expenses reimburse lawnmower petrol	£15.83								£15.83				
20.11.2024	1282	3485	Tendring District Council new waste bin and installation	£379.00										£379.00		
20.12.2024	1283	3499	J Attrill Parish Clerk Wages for December	£226.88		£226.88										
08.01.2025	1284	3499	Autoprint – printing Village newsletter – winter edition	£249.00									£249.00			
08.01.2025	1285	3499	J Attrill Parish Clerk wages for January	£226.88		£226.88										
08.01.2025	1286	3499	Wrabness Village Hall Hire – January meeting	£18.00				£18.00								
08.01.2025	1287	3514	Wrabness Village Hall Grant – kitchen upgrade	£300.00											£300.00	
19.02.2025	1288	3514	J Attrill Parish Clerk Wages for February	£226.88		£226.88										
19.02.2025	1289	3514	Wrabness Village Hall Hire – February Meeting	£18.00				£18.00								
19.02.2025	1290	3514	J Attrill Parish Clerk – Expenses (Aug 23-Jan 25)	£35.59			£35.59									
19.02.2025	1291	3514	J Attrill Parish Clerk - Reimburse annual cost of WPC SIM card	£48.00			£48.00									
19.02.2025	1292	3514	Wrabness Playing Field Association grant	£87.00											£87.00	
19.02.2025	1293	3514	Wrabness Youth Club Grant	£300.00											£300.00	
19.02.2025	1294	3514	Wrabness Playing Field Association annual management fee	£1,900.00								£1,900.00				
26.03.2025	1295	3528	J Attrill Parish Clerk Wages for March	£226.88		£226.88										
26.03.2025	1296	3528	Wrabness Village Hall Hire – March Meeting	£18.00				£18.00								
26.03.2025	1297	3528	Autoprint – printing Village Newsletter Spring Edition	£262.00									£262.00			
26.03.2025	1298	3528	R Colley – reimburse Engraving Wrabness Environment Award	£12.50										£12.50		
26.03.2025	1299	3528	Annual Rent Playing Field	£1.00						£1.00						
			Totals	£10,959.25	£477.15	£2,736.56	£83.59	£162.00	£461.21	£1.00	£161.70	£1,973.83	£1,009.00	£2,719.21	£1,174.00	
Five cheques not presented before year end and outstanding				£558.38												
			#	£300.00												
			#	£226.88												
			#	£18.00												
			#	£12.50												
			#	£1.00												
			tot	£558.38												

Wrabness Parish Council

Bank Deposit Account Year Ending 31/03/25

Account Receipts/Deposits

Date	Folio	Description	Interest	Other Dep.	
10.4.2024	74	Interest	8.62		
10.5.2024	75	Interest	8.35		
10.6.2024	76	Interest	8.64		
10.7.2024	77	Interest	8.37		
10.8.2024	78	Interest	8.66		
10.09.2024	79	Interest	8.67		
10.10.2024	80	Interest	8.40		
10.11.2024	81	Interest	8.69		
10.12.2024	82	Interest	8.42		
10.1.2025	83	Interest	8.72		
10.2.2025	84	Interest	8.75		
10.3.2025	85	Interest	7.91		
			102.20		

Account Withdrawals

Date	Folio	Description	Amount		
			0.00		

Balances

Date	Folio	Description	Amount		
		Balance B/F	6,824.85		
		Interest	102.20		
		Other	0.00		
		Withdrawals	0.00		
		Balance C/F (as per bank statement)	6,927.05		

Wrabness Parish Council

Petty Cash Account Year Ended

31 MARCH 2025

Receipts

Date	Description	Voucher	Receipt Excl VAT	VAT	Total Receipt
			0.00	0.00	0.00

Payments

Date	Description	Voucher	Payment Excl. Vat	VAT	Total Payment
			0.00		
	Totals		0.00	0.00	0.00

Balances

	Description		Movements Excl Vat	VAT	Total
	Balance Brought Forward from Previous Year				2.87
	Total Income Received		0.00	0.00	0.00
	Less Payments		0.00	0.00	0.00
	Balances		0.00	0.00	2.87

Wrabness Parish Council**Accounts for the year ending****31 MARCH 2025****Supporting Notes****1. Assets**

Movements in the year

a) During the year the following assets were purchased at the cost shown.

		<u>Cost £</u>
Mile Marker 65	Gifted to WPC	0.00
Village Green	Gifted to WPC	0.00
Dog Litter Bin on Village Green	Gifted to WPC	0.00
Litter Bin on Village Green	Gifted to WPC	0.00
Bench on Village Green	Gifted to WPC	0.00
Litter Bin Rectory Road		379.00
		<u>379.00</u>

b) During the year the following assets were disposed of at the cost shown.

	<u>Cost £</u>
Old Litter Bin Rectory Road	1.00

1.00

c) At 31st March 2025 the following assets were held

	<u>Value £</u>
Office Equipment	168.00
Special Assets	2,901.00
General Assets	984.00
Notice Boards	6,000.00
Public Seats	6,800.00
Litter Bins	3,059.00
Signals	2.00
Playing Field Equipment and Fencing	41,645.00

TOTAL (Excluding.VAT)	<u>61,559.00</u>
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The basis of the valuation of these assets is replacement value

Wrabness Parish Council**Accounts for the year ending****31 MARCH 2025****Supporting Notes continued****2. Leases**

At 31st March 2025 the following leases were in operation

Lessor	Purpose	Annual rent Payable £	Year of Expiry
Woollard	Playing Field Rectory Road	1.00	2036
Network Rail	Station Masters Garden	peppercorn	not stated
		<u>1.00</u>	

3. Borrowings

At as the close of business on 31st March 2025 the following loans to the Council were outstanding

Lender	Loan period	Remaining Years	Amount
None			0.00
			<u>0.00</u>

4. Debts Outstanding (Receivable)

At 31st March 2025 a debt of £756.52p was outstanding and owed to Wrabness Parish Council
The debt represents vat to be reclaimed on purchases. Claims are made periodically
and in accordance with HMRC requirements.

Wrabness Parish Council**Accounts for the year ending 31 MARCH 2025****Supporting Notes continued****5.Tenancies**

At 31st March 2025 the following Tenancies were in held:

Council as Landlord

Tenant	Property	Rent p.a £	Repairing/ Non Repairing
none		0.00	
		<u>0.00</u>	

Council as Tenant

	Property	Rent p.a £	Repairing/ Non Repairing
Wrabness Parish Council	Playing Field Rectory Road	1.00	Repairing.
	Station Masters Garden	peppercorn	Repairing/
		<u>1.00</u>	

6.S.137 Payments

Payee	Nature of Payment	£
Wrabness Youth Club	Grant	300.00
Telephone Box Flower Display	Grant	100.00
Wrabness Community Shop	Grant	300.00
Wrabness Playing Field Association	Grant	174.00
Wrabness Village Hall	Grant	300.00
Total Section 137 (Max £2680)		<u>1,174.00</u>

Section 137 of the Local Government Act 1972 enable Parish/Town Councils to spend up to the product of £10.81 per head of electorate for benefit of the people in the area on activites or projects not specifically authorised by other powers.

Wrabness Parish Council
Asset Register 31 March 2025

Asset	Location	Value at Cost (exc VAT)	Revalued 2025 @insurance cost + new additions	Date of acquisition	Date of Disposal	Reason for Disposal
			Ex VAT.			
Office equipment						
Filing Cabinet	Village Hall	£ 50.00	£ 132.00	Pre 1999		
Cash Box	Clerks Office	£ 10.00	£ 16.00	Pre 1999		
Rubber Stamp	Clerks Office	£ 10.00	£ 12.00			
USB Flash Drive	Clerks Office	£ 7.00	£ 8.00			
	Sub Total	£ 77.00	£ 168.00			
PARISH ASSETS						
Special Assets						
Community Defibrillator	Village Hall, Station Road	£ 1.00	£ 1,900.00	Feb. 2015		
Blackboy Kiosk	Rectory Road	£ 1.00	£ 1.00	April 2017		
Mile Marker 65	Harwich Road	gifted	£ 1,000.00	March 2025		
	Sub Total	£ 2.00	£ 2,901.00			
General Assets						
Open Space	Station Masters Garden	£ 1.00	£ 1.00	2001		
Open Space	Playing Field (Excl Equip)	£ 1.00	£ 1.00	2012		
Open Space	Village Green, Station Road	gifted	£ 1.00	April 2024		
Old Village Sign	Village Hall, Station Road	£ 1.00	£ 1.00	Pre-1999		
New Village Sign	Village Hall, Station Road	£ 600.00	£ 880.00	Dec 2010		
Environment Award	Annual award	£ 46.00	£ 100.00	2004		
		£ -				
	Sub Total	£ 649.00	£ 984.00			
Notice Boards						
Notice Board 1	Station Road, V.Hall	£ 1,400.00)		Sept 2010		
Notice Board 2	Rectory Road, BB lane	£ 1,400.00)	£ 6,000.00	Sept 2010		
Notice Board 3	Main Road	£ 722.00)		Mar 2010		
Notice Board 4	In storage	£ 652.00)		April 2016		
	Sub Total	£ 4,174.00	£ 6,000.00			
Public Seats						
Public Seat 1	Church Road	£ 830.00)		March 2007		
Public Seat 2	Church Road	£ 1.00 }	£ 4,800.00	1996		
Public Seat 3	Station Road	£ 1.00)		Pre-1999		
Public Seat 4	Station Masters Garden	£ 293.00)		May 2004		
Public Seat 5	Station Masters Garden	£ 328.00)		Jan 2004		
Public Talking Bench	Station Masters Garden	£ 1.00	£ 1,200.00	Oct 2021		
Public Seat 6	Village Green, Station Road	gifted	£ 800.00	April 2025		
	Sub Total	£ 1,454.00	£ 6,800.00			
Litter Bins						
Dog Litter Bin 1	Station Road	£ 84.15)		Oct 2004		
Dog Litter Bin 2	Rectory Road	£ 84.15)	£ 1,480.00	Jan 2005		
Dog Litter Bin 3	Black Boy Lane	£ 84.15)				
Dog Litter Bin 4	Church Road	£ 108.28)		July 2012		
Dog Litter Bin 5	Wheatsheaf Lane	£ 393.61	£ 400.00	June 2022		
Dog Litter Bin 6	Village Green, Station Road	gifted	£ 400.00	April 2024		
Litter Bin 1	Village Green, Station Road	gifted	£ 400.00	April 2024		
Litter Bin 2	Rectory Road	£ 379.00	£ 379.00	November 2024		
	Sub Total	£ 1,133.34	£ 3,059.00			
Signals						
Signal 1	Station Masters Garden	£ 1.00	£ 1.00	2004		
Signal 2	Station Masters Garden	£ 1.00	£ 1.00	2004		
	Sub Total	£ 2.00	£ 2.00			
Playing Field Equipment & Fencing						
2 Bay Swing	Playing Field	£ 3,174.00	£ 3,174.00	October 2013		
Slide Tower	Playing Field	£ 5,497.00	£ 5,497.00	October 2012		
City Spinner	Playing Field	£ 1,085.00	£ 1,085.00	October 2012		
25M Aerial Runway	Playing Field	£ 5,246.00	£ 5,246.00	October 2012		
Lakeland Table	Playing Field	£ 386.00	£ 386.00	October 2012		
safety tiles	Playing Field	£ 3,360.00	£ 3,360.00	October 2013		
Boundary Fence	Playing Field	£ 5,295.00	£ 5,295.00	October 2012		
Football Goal Posts & nets	Playing Field	£ 910.00	£ 910.00	May2013		
Fencing 1	Playing Field Play area	£ 2,407.00	£ 2,407.00	November2013	part replaced 2017	
Code of conduct signs x 2	Playing Field Play area	£ 104.40	£ 104.40	March2019		
Gravity Bowl	playing field	£ 913.76	£ 914.00	May 2015		
Timber wobble board	Playing Field Play area	£ 486.20	£ 486.20	May 2015		
Swing bars	Playing Field Play area	£ 412.25	£ 412.40	May 2015		
Black Grasslok Surfacing	Playing Field Play area	£ 1,656.00	£ 1,656.00	May 2015		
Saturn Bouncer	Playing Field Play area	£ 680.00	£ 680.00	May 2015		
container, storage shed	Playing field	£ 1,500.00	£ 1,500.00	August 2016		
Mower	Playing Field	£ 1,748.00	£ 1,748.00	March 2016		
Repl. Chain Link Fencing	playing field	£ 6,558.84	£ 6,559.00	December 2017		
DO NOT CLIMB signs	playing field	£ 165.00	£ 165.00	December 2017		
COVID 19 signage	Playing Field	£ 60.00	£ 60.00	Dec 2020		
	Sub Total	£ 41,644.45	£ 41,645.00			
	TOTAL	£ 49,135.79	£ 61,559.00			

Wrabness Parish Council
Budget Actual with tracking
Expenditure

MARCH 31st 2025

Description	2024/2025 BUDGET	Spend to date	Surplus on Budget		Clerk's Notes
Parish Clerk Salary	2,600.00	2,736.56	-136.56		
Parish Clerk Expenses	0.00	83.59	-83.59		
Stationery & supplies	100.00	0.00	100.00		
Training for Clerk and Councillors	100.00	0.00	100.00		
Travel Expenses	30.00	0.00	30.00		
Village Hall Hire	180.00	162.00	18.00		
Playing Field Rent	0.00	1.00	-1.00		
Insurances	440.00	461.21	-21.21		
Legal Costs	0.00	0.00	0.00		
Audit	50.00	0.00	50.00		
VAT to be reclaimed	0.00	477.15	-477.15		
Elections	150.00	0.00	150.00		
Total Operating Costs	3,650.00	3,921.51	-271.51	-	
Subscriptions					
Tendring Assn of Local Councils	0.00	20.00	-20.00		
Essex Assn of Local Councils	155.00	141.70	13.30		
Rural Community Council of Essex	0.00	0.00	0.00		
Essex Playing Fields Association	0.00	0.00	0.00		
Harwich Connexions Community Transport	25.00	0.00	25.00		
Total Subscriptions	180.00	161.70	18.30	-	
Maintenance & Inspection					
Maintenance and Repairs	100.00	0.00	100.00		
Station Masters Garden	50.00	0.00	50.00		
Public Defibrillator parts	100.00	0.00	100.00		
TDC/Violia dog bin emptying	120.00	0.00	120.00		
TDC Annual Playground Inspection	70.00	58.00	12.00		
WPFA Playing Field Management	1,900.00	1,900.00	0.00		
Playing Field expenditure	100.00	0.00	100.00		
Village Green Maintenance	500.00	15.83	484.17		
Total Maintenance & Inspection	2,940.00	1,973.83	966.17	-	
Annual Grants		0.00			
Phone Box Flowers	0.00	100.00	-100.00		
Youth Club Grant	0.00	300.00	-300.00		
Village Hall grant	0.00	300.00	-300.00		
Playing Field Association Grant	0.00	174.00	-174.00		
One off community grants	1,100.00	0.00	0.00		
Community Shop Grant	0.00	300.00	-300.00		
Total Annual Village Grants S137	1,100.00	1,174.00	-74.00	-	
Community Projects		1,009.00			
Community Projects Fund	1,600.00	0.00	1,600.00		
Village Newsletter	400.00	1,009.00	-609.00		sponsorship offsets cost
Parish Litter Pick	25.00	0.00	25.00		
Wrabness Environment Award	15.00	12.50	2.50		engraving cost
Litter Bin – Rectory Road	0.00	379.00	-379.00		new bin
Gates for Village Green	0.00	2,309.39	-2,309.39		S106 funding to offset cost
Padlock fo Village Green Gates	0.00	18.32	-18.32		
Total Community Projects	2,040.00	3,728.21	-1,688.21	-	

Total Expenditure	9,910.00	10,959.25	-1,049.25		
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Wrabness Parish Council

Budget Actual with tracking

Receipts & Funding

Item	2024/2025 Budget Income	Income received to date	Surplus on Budget Income		Clerk's Notes
Receipts					
TDC Section 106 grant for Village Green Gates		2327.71	-2,327.71		
LCTS Grant		0.00	0.00		
TDC Precept 1 st instalment	3,307.00	3307.00	0.00		
T.D.C Precept 2 nd instalment	3,254.00	3307.00	-53.00		
VAT recovered	35.00	164.01	-129.01		
Village Newsletter sponsorship		1,000.00	-1,000.00		
			0.00		
Bank interest	60.00	102.20	-42.20		
<i>Total External Income</i>	6,656.00	10,207.92	-3,551.92	-	
Contributions from Balances					
Station Garden Fund Contribution	0.00	0.00	0.00		
Playing Field Reserve	0.00	0.00	0.00		
Parish Plan Reserve	0.00	0.00	0.00		
General Balances	3,254.00	751.33	2,502.67		
<i>Total Contribution from Balances</i>	3,254.00	751.33	2,502.67	-	
Total Budget Funding	9,910.00	10,959.25	- 1,049.25	-	