

WRABNESS PARISH COUNCIL

Minutes

Minutes of the meeting held on Wednesday 22nd June 2022 in Wrabness Village Hall.

Present: Mrs. J Cole, Mr. R Colley (Chairman), Mr. H Jones, Mr. F McGowan, Miss L Taylor, Miss R Thornton and Mr G Watkins

Apologies for Absence: none

3175: Declaration of interests: none.

Public Forum: One member of the public was present who drew attention to a recent article in the Harwich and Manningtree Standard concerning the Station Masters Garden. The article was misleading about the garden which was a parish council Millenium project and it overlooked the involvement of a good many people who contributed to its creation and management. It would be desirable to set the record straight with a factual article in the Village Newsletter.

The Public Forum was closed.

3176: Minutes: of the meeting held on: Wednesday 18th May 2022 were agreed as a true record and signed.

3177: Matters arising and actions

A. LHP request. – (3163)

i) Speed Limits ii) Parking issues: Wall Lane, Church Road, Rectory Road iii Footpaths on Harwich Road – uplifting pavement iv) Replacement Village sign – near Harwich Road/ Wheatsheaf Lane junction. Our requests are the subject to a highway officer review back to the Tendring Local Highways Panel; our District Councillor attends the LHP and updates requested.

B. Highways issues reported online. – (3163).

i: Manhole cover near Red Barn corner: still on ECC programme for repair. ii: Signage defects Harwich Road : still on ECC programme for attention. iii: accident damaged wall at cross roads. Update ECC have not yet rebuilt this wall.

C. Wheatsheaf Lane traffic: (3163)

We have been promised a review meeting at County Hall. Outstanding.

D. Footpaths: (3163)

Better waymarking. Request for a supply of extra footpath way marker discs. A request has been made by H Jones to the ECC footpath team.

Action: H Jones

E. Monitoring highway problems arising from Bennett Homes housing development. (3163)

H Jones said liaison is ongoing with Bennett Homes as issues arise during the construction period. Recently helpful discussions about village hall frontage and the public bench.

Action: H Jones

F. Dog Poo Bins (3163):

It had been agreed an additional bin should be provided at Wheatsheaf Lane outside the green graveyard. L Taylor reported about suppliers of bins and confirmed the land owner was in agreement with this proposal. Following discussion it was agreed the parish council should order a Glasdon 35 litre dog litter bin and fixing kit; estimated price £257 ex VAT.

Action: Parish Clerk

G Noise Greater Anglia contractors (3168): The Parish Council agreed to follow this up with Greater Anglia, no further correspondence had been received.

Action: Parish Clerk

H. Bench request:(3168) H Jones reported he was progressing the request for a bench to be installed in the eastern part of the parish. It was also noted that the new memorial bench for Carol Greenwood had been installed in the Wrabness Nature Reserve.

Action: H Jones

3178: Village Platinum Jubilee Celebration: The Council reviewed the village celebration of the Queen's Jubilee held over the June Bank Holiday period:

Jubilee Tree had been planted in the Station Masters Garden. The Community Rail Partnership will provide the plaque. Jubilee themed flower display in the Rectory Road red telephone box display. Jane Cole was thanked for organising this.

On Saturday 4th June Lots of positive feedback had been received about the Saturday events:

Between 12 noon and 3pm the family fun event held on the Playing Field was well supported.

Between 3pm and 9 pm seating and a grill were popular in the Station Masters Garden and the Community Bar was open.

On Sunday 5th June a Service of Thanksgiving was held in Wrabness Church at 11am followed by a well attended village picnic.

With the support of the Parish Council, the components of the weekend were arranged by the Playing Field Association, the Community Shop, the Parochial Church Council and countless volunteers. The Parish Council thanked the organisation and volunteers for arranging the excellent village Platinum Jubilee Weekend.

The Playing Field Association reported they spent £211 65p on the Jubilee event including reimbursements for purchases for the playing field and the Station Masters Garden eventd including bunting and coconuts. This spend was supported by a grant of £200 from the Parish Council, which additionally spent £48 on posters and flyers as reported at minute 3164 and 3165.

3179: Planning Policy: the Parish Council noted the recently adopted *Tendring District Local Plan 2013-2033 and Beyond* formally allocates sites for residential development for towns and villages in the District in conformity with national policy. This planning policy document can be viewed at www.tendringdc.gov.uk/localplan and includes the Wrabness village inset plan which shows no land is earmarked for development beyond the current Bennett Homes site.

3180: New Planning Applications: The Parish Council reviewed new applications and following discussion resolved to make the following comments to Tendring District Council:

A. 22/00824/FUL Land at East Foreshore Stone Lane Wrabness CO11 2TG Proposed construction of a fire safety access track: No objections.

B. 22/00720/FUL Fields off Harwich Road Wrabness CO11 2UA Proposed erection of two barns including solar panels and rainwater storage. Recent complaints were reported about parties with loud music from this land. The parish council has no objections to this planning application provided the use of the two new barns are restricted to agriculture, horticulture or forestry.

C. 22/00420/FUL Woodlands Black Boy Lane Wrabness CO11 2TP Proposed replacement of existing single timber garage with a block built double garage and proposed rear balcony. No objections.

3181: Planning Application Update: The Parish Council has previously commented on the following planning applications awaiting determination by Tendring District Council:

A. 22/00080/FUL Hut 16 East Beach The Foreshore Wrabness CO11 2BB Proposed construction of a new beach hut for holiday use. Status: Pending

B. 21/01891/FUL Broadfields Primrose Hill Wrabness CO11 2TZ - Proposed change of use of former forge building to dwelling. Status: Pending

C. 21/01567/FUL - Hut 14 Wrabness Foreshore Stone Lane Wrabness CO11 2BB - Proposed reconstruction of log hut. Status Pending

D. 21/01519/FUL - Site 13 East Foreshore Wrabness CO11 2BB - Proposed construction of a new beach chalet on the site of a similar construction destroyed by fire in June 2020. Status Pending

3182: Harwich Road Mile Stones: a booklet has been produced by the Manningtree Museum & Local History Group entitled 'The Harwich Turnpike Road, Toll gates, houses, Mile Stones & Mile Posts'. The booklet identifies a missing milestone/post near Wrabness Priory Farm opposite old Methodist Chapel. The last recorded reference to the post was in 1925 and little is known about it. The Group plan to replace all the missing mile posts/stones along the route and are looking for support. At Wrabness their suggestion is a replacement mile post/stone is sited near the corner of Harwich Road at the Junction with Station Road near the parish notice board. The Parish Council in discussion commended the research and the project, however a replacement mile post on Harwich Road is not a local priority in relation to highway issues or the limited local budget.

Action: Parish Clerk

3183: Parish Council Insurance 2022/3: Following the discussion at the last meeting parish councillors had agreed to accept the quotation for annual comprehensive insurance through Community Action Suffolk and this has been arranged.

3184: Parish Council Annual Accounts 2021-22: documents were circulated relating to the completion of the annual accounts and the related the annual governance and accountability return 2021-22. During the preparation of the draft documents following the death of our Clerk, our previous internal auditor Chris Orlopp had provided continuity support for the process and volunteered to undertake the internal audit. Following discussion the Parish Council agreed to accept his kind offer and appoint him as our internal auditor for the 2020-21 accounts.

Mr Colley explained the draft accounts, including income, expenditure, balances and the financial position of the Council. Following discussion it was resolved to approve the annual accounts for 2020-21 as audited internally and accept the financial statement as fairly representing the financial position of the authority.

The Council then considered the annual governance and accountability return 2021-22 and noted as a smaller authority the requirement to submit standardised AGAR information to the external auditors based on the annual accounts. The Council received the completed AGAR return and a) resolved to seek a certificate of exemption as a smaller authority b) to approve Section 1 of the Annual Governance Statement, c). to approve the Section 2 Accounting Statements, d) to submit the completed AGAR return to the external auditor for parish councils. Mr Orlopp and Mr Colley were thanked for their assistance in this matter.

Action: Parish Clerk

3185: Parish Clerk Vacancy: Following local advertising of the vacancy, interest had been shown but no applications had been received prior to the meeting. It was agreed to re-advertise this post, follow up any applications received and maintain the temporary arrangements to cover the vacancy.

Action: R Colley

3186: Future Meeting Dates It was agreed the Parish Council will meet on the following dates at 7.30pm:
Wednesday 7th September, Wednesday 12 October and Wednesday 23 November.

3187: Information Items

A. Coasts and Heaths Project Team: Currently drawing up the next practical programme of work for our Coast & Heaths volunteers to run from October this year to the end of March next year. Normally, we get between 3 and 10 volunteers attending. I am therefore looking for projects that will keep up to 10 people occupied between 9:30am and 3pm. We are keen to help if the job is right!

The basic criteria for tasks are: 1. Meets/supports the AONB designation. 2. Helps deliver the AONBs Management Plans. 3. Enhances the landscape and natural beauty. 4. Has landowner permission/support and the site is safe to work on. 5. Work is not the legal responsibility of another party/organisation. 6. Land must not be subject to any planning application nor subject to any requirements relating to a planning application. 7. In/close to the Coast & Heaths AONB. There are others but I will assess those to keep the above list short. I will be trying to schedule mid-week work parties mainly for the 1st and 3rd Tuesday of the month (although there will be some flexibility if other days/weeks suit you better). There is scope to include some weekend work parties also.

Contact Neil Lister Countryside Projects Officer Mobile: 07920 577271

3188: Any Other Business

A. Rectory Road: Mr Jones complained that due to the delays in ECC Highways dealing with a Section 50 permit, Murphy's, the Network Rail embankment contractor, was unable to undertake planned repairs at their expense to the corner of Rectory Road before vacating their temporary compound. This was a lost opportunity and the road damage remained. The Parish Council agreed to back a complaint to our County Councillor on this matter. **Action: H Jones**

3189: Reports:

HIGHWAYS: See above.	FOOTPATHS
WPFA: Liaison with TDC confirmed the oak tree is in good health, is an asset in the street scene and do not propose a TPO at the present time. The Parish Council expressed disappointment at this decision and consider the oak tree merits a TPO.	VILLAGE HALL The Eastern Angles Theatre Night was successful. Bennett Homes now have mains water to their site and no longer tap into the village hall water supply.
STATION GARDEN: looking good. Our thanks to all involved,	KIOSK the flower display will be refreshed for the Summer.
PUBLIC HEALTH: The Parish Council has agreed to replace the public defibrillator battery at the Village Hall.	NEIGHBOURHOOD WATCH reports received of a recent spate of noisy vehicles and motor bikes.
TRANSPORT: The community bus service is offering a shuttle service for the rural area.	WEBSITE: the WPC website is up to date and receiving additional visits during the summer period.
FORESHORE:	

3193: Accounts and monies received:

RECEIVED	AMOUNT
TDC Jubilee Grant	£200
Wrabness Theatre Night received from member of the public for one ticket	£12.00

DISBURSEMENTS	AMOUNT	CQ No.
Business Services at CAS Ltd insurance	£393.30	1182
Wrabness Village Hall – ticket money transferred	12.00	1183
Wrabness Village Hall -June Meeting	£15.00	1184
R Colley reimbursement - Replacement Defib Battery	348.00	1185

3194: Confirmation of Account Balances:

Current Account: Balance as at 2nd June £6,134.07
 Deposit Account: Balance as at 19th May £6,712.48

The next Parish Council meeting will be on Wednesday 27th July 2022 in the Village Hall at 7.30pm.

Contact Wrabness Parish Council: Email: wrabness.parishweb@gmail.com Telephone 01255 880868

Meeting closed at: 9.30pm