



WRABNESS PARISH COUNCIL

Minutes

Minutes of the meeting held on Wednesday 5th January 2022 in Wrabness Village Hall.

Present: Mr. R Colley (Chairperson), Miss R Thornton, Mr. H Jones, Mr. F McGowan, Mrs. J Cole, Miss L Taylor.

3110: Tribute to Carol Greenwood: The Council members held a one minutes silence in memory of Carol Greenwood our Parish Clerk who died on 30th December. R. Colley had sent a letter of condolence to the family on behalf of the Parish Council. It is understood there will be a private cremation in the New Year and a public celebration of her life in the Spring. Carol's passing had been announced at a Wrabness church service and prayer said. R Colley had informed the Tendring District Council Chief Executive and District Councillor, both had met Carol and sent their condolences. The family would like to erect a memorial bench in Wrabness and it was agreed to help achieve this.

R Colley is arranging with the family to retrieve the Parish Council records and passwords. Contact had been made with the bank to update their records and a visit to the bank will be required. EALC has been asked to supply guidance about appointing a new clerk and will supply information about these procedures, pay, terms and conditions. Chris Orlopp our recently retired internal auditor has offered to help with the financial spread sheets. The Parish Council will carry on as best they can until a new clerk is appointed.

3111: Apologies for absence: County Councillor Zoe Fairley

3112: Declaration of interests: None

3113: Public Forum: No public present

3114: Minutes: of the meeting held on: Wednesday 24th November 2021. The minutes were agreed as a true record and signed.

3115: Matters arising and actions.

LHP request. – (3096 a)

i) Speed Limits ii) Parking issues: Wall Lane, Church Road, Rectory Road iii) Footpaths on Harwich Road – uplifting pavement iv) Replacement Village sign – near Harwich Road/ Wheatsheaf Lane junction.

R Colley had spoken to District Councillor Zoe Fairley, who reported all the above issues were discussed at the Tendring Local Highways Panel meeting held in December. The ECC highway officer recommendation to the Panel was issues ii and iii should be reviewed and i and iv require no further action. Prior to the LHP meeting R Colley intervened through our District Councillor and the LHP decided reviews should be undertaken on all four matters. F McGowan noted that issue iii) had been reported four years ago.

Highways issues reported online. – (3096 b).

i: Manhole cover near Red Barn corner: still on ECC programme for repair.
ii: Signage defects Harwich Road : still on ECC programme for attention. This Council received the following response from Highways on 28th September. *Thank you for taking the time to tell us. We are already aware of this particular issue and will be adding your report to one that has already been recorded. You will receive further updates as the issue is assessed.*
H Jones asked that the reply be printed in the village newsletter.

Wheatsheaf Lane traffic: (3096 c)

We have been promised a review meeting at County Hall.

Overflowing Poo Bins Stone Lane (3096 d): The Council assumes due to ill health that our clerk did not order a new bin. A check will be made of emails when access is available. **Action: R Colley**

Footpaths: Footpaths actioned from last meeting (3096 e)

i: R Colley has requested a supply of extra footpath way marker discs, he has not yet received a reply from County Council.

Wrabness Playing Field: Recommendations from Inspection. (3096 f)

H Jones reported that the recommendations will be actioned when the weather improves.

Offer for Parish Councils to take on minor highway maintenance. (3099 g)

No response yet from ECC.

Problems arising during the Station Road temporary road closure. (3100 h)

Bennett Homes claimed that the lack notice to residents regarding cutting off Church Road water supply was down to Affinity Water. H Jones to ask Bennett Homes if it is their intention to continue the footpath to outside the village hall **Action: H Jones**

3116: Vacancy of Wrabness Parish Council (3098): The vacancy had been advertised and applications invited by 4th January. It is known one application has been received, but following the death of our Clerk we need to gain access the clerks emails to check if any others have been received. It was agreed to defer this item to the next meeting. **Action: R Colley**

3117: Annual Parish Litter Pick: It was agreed this will be held on Saturday 12 March 2022, 10am – 12pm. Anyone able to help should meet at the Village Hall. H Jones to inform TDC and arrange for rubbish to be collected. **Action: H Jones**

3118: Budget Report and Council Tax Precept 2022/23: TDC had announced the 2022/3 council tax formula and our draft budget proposals had been updated accordingly. TDC had been asked to check the calculations with the 2% increase which was agreed at the last meeting, resulting in the Parish Council precept of £5,802, as the main income for the Parish Council budget. The updated budget and precept were agreed. **Action: R Colley**

3119: New planning applications :

A: 21/01891/FUL Broadfields Primrose Hill Wrabness CO11 2TZ – Proposed change of use of former forge building to dwelling. The Parish Council agreed NO OBJECTION and advise that due to excessive surface water in this locality good drainage arrangements will be required. **Action: R Colley**

3120: Planning Applications Update:

A. 21/01786/FULHH – Claremont Rectory Road Wrabness Manningtree Essex CO11 2TX – Proposed two storey and single storey rear and side extensions for private use. Status: Approved.

B: 21/01863/FUL – Oakfield Wood Burial Ground Ash Street Wrabness Essex CO11 2TG – Proposed detached chapel of rest. Status: Pending.

C: 21/01567/FUL – Hut 14 Wrabness Foreshore Stone Lane Wrabness Essex CO11 2BB – Proposed reconstruction of log hut. Status: Pending.

D: 21/01519/FUL – Site 13 East Foreshore Wrabness Essex CO11 2BB – Proposed construction of a new beach chalet on the site of a similar construction destroyed by fire in June 2020. Status: Pending.

3121: Notifications:

Community Street Meet with the Police : Wrabness Community Shop Cafe, Wrabness – Friday 21 January 2022, 10.30am – 11.30am. To be advertised in the Village Newsletter.

3122: Information only

Covid 19: Boosting Winter Immunity

This autumn and winter it's important you protect yourself and others against both flu and Covid19. If you are over 40, you are eligible for a free flu vaccine and a Covid19 booster. So to ensure your safety and the safety of others, book your flu vaccine appointment now and your Covid19 booster when you're offered it. Please share this information with residents if you have not done so already. To find out more details, please click [here](#).

Free Covid 19 Self-Test Kits

Alongside the vaccine and booster jab rollout, regular twice-weekly LFT testing for all is at the heart of the governments Covid19 Winter Plan to help suppress the virus and control the spread of variants. Essex residents without symptoms have access to free, rapid Lateral Flow Tests (LFT) from Essex Libraries, so be sure to pick yours up and let's keep Covid in check. For details about local collection sites, please click [here](#).

3123: Any Other Business:

It was agreed to present Chris Orlopp a gardening voucher as a Thank You for his voluntary services as an internal auditor of the Parish accounts. **Action: H Jones**

H Jones noted that Helen Fulbeck has offered to replace Chris, on condition that the usual fee is gifted to the World Horse Welfare Society.

Check to be made with Lesley Rowland that the Parish Council are booked in the village hall for this year's meetings.

Action: R Colley

3124: Reports:

HIGHWAYS: HJ noted that Murphy's have said that they cannot repair damaged highways. RC noted that Church Road is to be closed to through traffic on 6 th January 2022 whilst Open Reach carry out some work	FOOTPATHS Nothing to report
WPFA Nothing to report	VILLAGE HALL Nothing to report
STATION GARDEN: JC was thanked for organising, and Sylvia Colley for playing the accordion, at the Station Garden Carols in December. JC thanked Martin Pearce for hanging the Christmas lights in the garden. RC is organising a script for the talking bench recording on Monday 17 th Jan.	KIOSK JC noted that we are to thank Janet for the Christmas tree. When the tree is removed the steps to go back in and plants displayed.
PUBLIC HEALTH RC has serviced and replaced the Village Hall defibrillator pads as they go out of date after 18 months.	NEIGHBOURHOOD WATCH Nothing to report

TRANSPORT Nothing to report	FORESHORE LT noted that the beach recharge had been completed.
VILLAGE WEBSITE Is up to date.	

3125: Accounts and monies received:

RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ No.
None		Village Hall November hire	£15.00	1164
		Village Hall January hire	£15.00	1165
		Defibrillator pads from St John's Ambulance - reimburse R Colley	£140.40	1166
		Autoprint – printing December Village newsletters – reimburse R Colley	£130.00	1167

3126: Confirmations of Account Balances:

Current Account: Balance as at 19th October £6096.71

Deposit Account: Balance as at 19th October £6700.77

Note: Accounts and monies received and Bank account balances cannot be confirmed beyond this date until statements have been retrieved.

The next Parish Council meeting will be on Wednesday 16th February 2022 in the Village Hall at 7.30pm.

Email: Wrabness.parishclerk@gmail.com

Meeting closed at: 9.25pm