

# WRABNESS PARISH COUNCIL

## Minutes

of the meeting held Wednesday 15<sup>th</sup> May 2024 at Wrabness Village Hall.

**Present:** Mr Gary Bowers, Ms Alice Cole, Mr Richard Colley (Chairman), Mr Francis McGowan (Vice Chairman), Mr Rob Southall-Edwards, Mr Graham Watkins, District Councillor Tanya Ferguson and Parish Clerk Juliet Attrill.

**Apologies:** Mr Harry Adams

The meeting opened at 19:19 following the Annual General Meeting.

**3413. Declaration of Interest:** None.

**Public Forum:** There were no members of the public present.

**3414. Approval of Minutes:** The minutes of the meeting held on 13<sup>th</sup> March 2024 were agreed as true record and signed.

**3415. Matters arising and actions:**

- a. Parish Council requests to Local Highways Panel – (3404a)
  - i: Review Speed Limits: There has been no progress on this issue.
  - ii: Review Parking issues: WPC are still requesting photographic evidence of any nuisance parking to build a portfolio to support the request for a ECC review.
  - iii: Harwich Road footway repair: WPC were told that this repair would be completed as part of an LHP programme during 2023-24. This time frame has now passed, and the works have not been completed. This request has been ongoing for 6 years which is disappointing. It was agreed to contact County Councillor Carlo Guglielmi to request he investigate. **ACTION: Parish Clerk**
- b. Demolished wall at crossroads reported to Essex County Council – (3404b): This repair is known to ECC and is on the waiting list but has not been given a time frame for completion. The temporary barriers at the junction can block vision of the road which is a concern.
- c. A120/Primrose Lane Junction - Meeting with National Highways (3404c): At the site meeting with WPC the National Highways rep agreed due to the undoubted highway dangers at this junction a scheme would be prepared to scope and cost potential improvements. Due to budget restrictions implementation of any scheme will be considered in relation to other regional highway priorities and may be delayed. District Councillor Tanya Ferguson has requested County Councillor Dan Land contact Roger Hurst, who has been re-elected as Police, Fire and Crime Commissioner, and is passionate about road safety. DC Tanya Ferguson also suggested that WPC reach out to Sir Bernard Jenkin again. **ACTION: Parish Clerk**
- d. Wheatsheaf Lane traffic: (3404d): There are no new issues known.

**3416. Village Green (3406) update:**

- a. Transfer of land: WPC received notification just prior to the meeting that the transfer of the land had been completed. Copies of the registration documentation will be received in due course. Bennett Homes have requested a hand over ceremony and will be in contact. RC will report at the June meeting. Now WPC owns the Village Green, maintenance of the grass and plants can begin. GW will begin low level maintenance to keep the space tidy and usable while a schedule is decided. **ACTION: R Colley**
- b. Quotations for Gates: WPC reached out to four local businesses requesting quotes to supply and fit the agreed specification of gates. One quotation was received from C&W fencing for £2309.39 +VAT. Unanimous agreement to proceed with C&W fencing. Parish Clerk to verify the quote is still valid and place the order. **ACTION: Parish Clerk**

**3417. Station Masters Garden** - request by Wrabness Community Shop and Bar to utilise the garden on Saturday 25th May for a barbecue during a music evening aimed at gaining a wider interest in the village: WPC agreed to allow use of the Station Masters Garden for this event, requesting that the space is left tidy.

**3418. New Planning Applications** – the Parish Council has been consulted by Tendring District Council on the following applications:

[24/00419/FULHH](#) - Wrabness House Wheatsheaf Lane Wrabness Manningtree Essex CO11 2TB. Householder Planning Application - Erect new side single storey extension for utility, lobby and toilet (following removal of existing extension). New zinc roof covering to rear Belvedere window, re-render existing pebbledash render and relocation of existing stable block building: No objections or comments.

**ACTION: Parish Clerk**

[24/00606/FULHH](#) - Alta Vista Ash Street Wrabness Manningtree Essex CO11 2TG. Householder Planning Application - single storey front extension, erection of first floor rear balcony and first floor window alterations. Following discussion the following observation is made to TDC: Attention is drawn to the location of the proposed 1st floor rear balcony as this will overlook the new section of the Church graveyard which is in current use, potentially encroaching on the privacy of grieving family and friends attending funerals and graves.

**ACTION: Parish Clerk**

**3419. Planning Application Update** – the Parish Council has previously commented to Tendring District Council on the following current applications:

[24/00195/FULHH](#) - Fir Cottage Harwich Road Wrabness. CO11 2UD Single storey rear extension. **Status: Approved on 10/04/2024**

[24/00156/FULHH](#) - Porthwen Church Road Wrabness Manningtree Essex CO11 2TQ - Proposed single storey rear extension to form dining area, rear dormer to existing bedroom and replacement porch: No objections. **Status: Approved on 05/04/2024**

[23/01215/FUL](#) - Oakfield Wood Burial Ground Ash Street Wrabness Essex CO11 2TG - Proposed detached green resomation crematorium building with staff office, kitchen, bathroom and storage above. **Status: Approved on 28/03/2024**

**3420. Reports:**

<b>HIGHWAYS:</b> Graham has reported recent potholes and defects to ECC highways
<b>WRABNESS PLAYING FIELD:</b> Continues to be well maintained and is being used.
<b>STATION MASTERS GARDEN:</b> Thank you to Emma Francis and friends who are now managing the garden, and also to Herman Ramsey who continues to cut the grass.
<b>TRANSPORT:</b> Harwich Connexions are planning to introduce bookable services to the Colchester area and the Tendring area.
<b>VILLAGE NEWSLETTER:</b> Thank you to John Acton (Wrabness Hall Farm) for kindly sponsoring the next edition of the Village Newsletter due out later this month..
<b>VILLAGE HALL:</b> A Quiz night will be held on Friday 17/05/24
<b>KIOSK:</b> It was suggested to buy a card to thank Janet for maintaining the kiosk over the years as she has moved out of the village.
<b>FORESHORE:</b> There have been very high and low tides recently , in excess of predictions.
<b>WEB SITE:</b> Is up to date and continues to provide information to residents and those further afield.

**3421. Asset Register 2024:** The Asset Register is up to date for 31 March 2024. The document was approved and

will be displayed on the WPC website.

**3422. Parish Council Finance 2023-24:** Our internal auditor, Jill Moffat, has the accounts and is compiling the report which will be received at the June meeting and subsequently sent to the external auditor.

**3423. 2024-5 Accounts and monies received:**

RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ No.
Tendring DC Parish precept 1 <sup>st</sup> instalment	£3,307.00	Parish Clerk Salary for April 2024	£215.33	1253
Wrabness Hall Farm – Summer newsletter sponsorship	£250.00	Parish Clerk Salary for May 2024	£215.33	1254
		Village Hall Hire for May Meeting	£18.00	1255
		Ansvar Insurance Policy Renewal 2024	£459.82	1256

**3424. Confirmation of Account Balances:**

Current Account: Balance as at 6 May £6,700.12  
Deposit Account: Balance as at 6 May £6,833.47

**3425. Any Other Urgent Business**

Insurance Renewal: The Parish Clerk received the quotation for the annual insurance premium renewal from insurance company, Ansvar. The premium was quoted at £459.82 for comprehensive cover. Unanimous agreement to proceed with the policy renewal. **ACTION: Parish Clerk**

**The meeting closed at 20:20.**

**The next Parish Council meeting will be held at 7.30pm on Wednesday 26th June 2024 in the Village Hall.**

Juliet Attrill - Wrabness Parish Clerk  
Contact Wrabness Parish Council: Email: [wrabness.pariahclerk@gmail.com](mailto:wrabness.pariahclerk@gmail.com) Telephone 07535812543