

WRABNESS PARISH COUNCIL

Minutes

Minutes of the meeting held on Wednesday 11th of January 2023 at Wrabness Village Hall.

Present: Councillors Mr R Colley (Chairman), Mr H Jones (Vice Chairman), Mr F McGowan, Mrs J Cole, Mr G Watkins, Miss R Thornton and Parish Clerk Juliet Bambridge.

Welcome: The Chairman and councillors welcomed the new Parish Clerk to her first formal Parish Council meeting.

Apologies for Absence: Miss L Taylor

3250. Declarations of interest: None

Public Forum – No members of the public were present.

3251. Minutes: of the meeting held on Wednesday 23rd November 2022 were agreed as a true record subject to the amendment of Minute 3247 which should refer to 2022 not 2023.

3252. Matters arising and actions:

A. Parish Council requests to Local Highways Panel – (3237)

A local meeting was held on the 8th December with a Local Highway Panel ECC Liaison Officer, with our District Councillor and County Councillor in attendance. The Parish Council requests for action were discussed:

i: Review Speed Limits: ECC undertook to review the WPC request regarding the extension of the village 30mph speed limit. The review will be based on the prevailing ECC highway policies.-

ii: Review Parking issues: Wall Lane, Church Road, Rectory Road: Scheme LTEN212004 ECC will reconsider the visitor parking issues if the parish council collects and provides photographic evidence of ongoing on-street parking problems. Following attempts to report dangerous parking, it has become evident that Essex Police are not the correct point of contact. It was agreed the next step is to contact Essex Parking Partnership. **Action: R. Colley**

iii: Repair Footpaths on Harwich Road – uplifting pavement: Scheme LTEN213002 ECC are proposing to repair a limited section of the footpath. It is understood a highways officer will be making a site inspection to finalise funded works. **Action: R. Colley**

iv: Replacement Village sign – Harwich Road/ Wheatsheaf Lane junction: Scheme LTEN212002 ECC agreed this request and supplied plans showing the signage to be erected including replacement of the existing village sign, an additional village sign by the cross junction of Harwich Rd/ Primrose Lane, replacement finger post directional signage, repainting the road markings and amending road safety signage.

B. Other Outstanding Highways issues reported to Essex County Council online. – (3237) i: Defective manhole cover near Red Barn corner: ii: Signage defects Harwich Road including crossroads iii] demolished wall at crossroads. No development

C. Wheatsheaf Lane traffic: (3237) Still awaiting meeting with ECC. Nothing new to report.

D. Footpaths: (3237) extra footpath waymarker discs. Still no response from ECC. There has been discussion of new waymarker discs being created within the village. **Action: H. Jones**

E. Monitoring highway issues arising from housing development (3237). Ongoing. It was noted that there is a large amount of soil from recent groundworks being tracked onto the road.

3253. Planning Application Update: The Parish Council has already commented on the following applications to TDC. The current position is summarised below

A. 21/01891/FUL (Amended application) Broadfields Primrose Hill Wrabness CO11 2TZ - Proposed change of use of former forge building to dwelling. Status: Approved on 03/01/2023 following TDC site visit.

B. 21/01519/FUL - Site 13 East Foreshore Wrabness CO11 2BB - Proposed construction of a new beach chalet on the site of a similar construction destroyed by fire in June 2020. Status: Pending.

3254. Amended and New Planning Applications – the Parish Council has been consulted by Tendring District Council on the following applications:

A. Amended - 22/00080/FUL Hut 16 East Beach The Foreshore Wrabness CO11 2BB. - Proposed construction of a new beach hut for holiday use. Status: Approved on 22/12/2022 following submission of Flood Evacuation documents . TDC consulted the Parish Council on 20/12/2022, therefore the required window for response was not provided. TDC will be informed of this.

Action: Parish Clerk

B. New - 22/02056/VOC Land site of former Broadfields Primrose Hill Wrabness CO11 2TZ - Variation of condition 2 (Approved plans) of 20/00036/FUL to simplify the new dwelling construction by removing the jettied gables and adding mono pitch roof to bay windows. The Parish Council has no objections.

C. New – 22/02121/FULHH Shore Farm Ash Street Wrabness CO11 2TG Proposed erection of two storey side extension following demolition of existing one and a half storey element. Status: Pending. The Parish Council objects to this application, as the proposed extension will add to other recently built developments on this prominent site in the AONB and is visible from the Essex Way footpath which runs adjacent to the property.

D. New – 22/02138/FUL Land at The Coign Ash Street Wrabness CO11 2TG Proposed erection of a detached dwelling as a replacement for the existing dwelling. Status: Pending. The Parish Council objects to this application. The proposed house is far larger than the existing house on the site. The house will be a very prominently built development in the AONB landscape being on a cliff top site overlooking the estuary. It will be visible from public access areas, including coastal footpaths, the river and the Suffolk shore. It was also decided to contact Harkstead Parish Council, Holbrook Parish Council and Stutton Parish Council on the Suffolk side of the river about this application.

Action: Parish Clerk

3255 Environment Award 2023: The Parish Council considered nominations received for the annual award and decided the 2023 recipient should be Alice Cole for her contribution to village events. The trophy to be engraved for presentation at our March meeting.

Action: R.Colley

3255. 2023 Parish Litter Pick: The date for the Parish Litter Pick has been set for Saturday the 4th of March 2023 at 10.30am. Information will be added to the village website.

Action: H.Jones

3256. Coronation Weekend: Discussions have begun with village organisations in regards to date and location of celebration during the Coronation Bank Holiday weekend. An update will be given at the next meeting.

Action: R. Colley

3257. Draft Budget and Council Tax Precept 2023/2024: The Budget Committee had prepared the draft budget and details had been circulated. The budget provides for a continuation of Council funded services during the next year taking account of known cost pressures including a national pay award relating to parish clerk wages and litter bin emptying charges. TDC had announced the 2023/24 council tax formula and with regard to this it was proposed the precept for 2023/24 should be £6,082. This is £280 more than last year and represents a 3.9% increase. Following discussion, the 2023/24 draft budget was approved and the Council Tax precept was set at £6,082. TDC to be notified of this decision.

Action: R Colley

3258. Parish Council records and contact details:

i. The Parish Council retains and securely stores documents and financial records. The lock on the filing cabinet at the Village Hall is broken and requires a replacement. The records are temporarily in safe keeping.

Action: H. Jones

ii. It was agreed that the Parish Council will fund a SIM card, at the cost of £48 per year, to create a business number for the Parish Council at which the Parish Clerk will be reachable.

Action: Parish Clerk

iii. There was discussion around secure storage of digital files. It was agreed that a Parish Council USB memory stick would be purchased.

Action: Parish Clerk

3259. Any Other Business:

A. Essex 20 MPH Campaign: The Parish Council are in agreement to support the “20’s Plenty” campaign. The Parish Council is hopeful that this campaign will encourage changes to policies within ECC and Essex Police Service making speed limit reductions more obtainable, reducing cost to local communities and decreasing the time frame the process takes. Lowering speed limits seeks to reduce air and noise pollution as well as risk to the safety of local people.

Action: Parish Clerk

B. Harwich Turnpike Road Milestone Markers (3182): The Parish Council received contact from The Manningtree Museum and Local History Group following previous communication regarding a missing milestone/post no 65 near Wrabness Priory Farm opposite old Methodist Chapel which they had identified. The Group still plans to replace all the missing mileposts/stones along the route and asked the council to be associated with an application for grant funding for the project. The Parish Council still commend the research and the project. It was agreed to seek more information about the proposed grant application.

Action: R. Colley

3260. Reports:

HIGHWAYS: The large pothole currently being marked by a traffic cone, on Station Rd near the Station Master's Garden needs repair.
PLAYING FIELD: Information is expected about ground maintenance costs from the Playing Field Association
STATION GARDEN: Julia Prigg received her BEM award for services to the Community Rail Partnership. The Carols by Lamplight on 23/12/22 raised £125.
VILLAGE NEWSLETTER: December issue was printed and circulated. The number of pages were reduced to lower cost. The number of copies was increased to include new homes in the village. Deadline for the April 2023 issue is 16th March 2023.
FOOTPATHS: F. McGowan will follow up with James Drabwell from LHP on previous conversations.
VILLAGE HALL: The strip lights have been converted to LED. A Nostalgia Event will be held on 28th January 2023 10am - 2pm with the goal of identifying people in photos and discussing village history.
KIOSK: The Christmas display is still up. It was agreed some plants should be purchased to create the next display.

3261. Accounts and monies received:

RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ No.
		Wrabness Village Hall January Meeting	£15.00	1198
		Autoprint printing Village Newsletter December edition	£139.00	1199

3262. Confirmation of Account Balances:

Current Account: Balance as at 1st Dec £7,435.72
Deposit Account: Balance as at 19th Dec £6,732.38

The meeting closed at 9.10pm

The next Parish Council meeting will be on Wednesday 22nd February 2023 in the Village Hall at 7.30pm.

Wrabness Parish Council: Email: wrabness.parishclerk@gmail.com Telephone 01255 880868