

# WRABNESS PARISH COUNCIL

## Minutes of the meeting held on Thursday 23rd July 2020 via email.

**Present:** Mr. M Cole (Chairman), Mr. R Colley (Vice Chairman), Mr. H Jones, Ms. R Thornton, Mr. F. McGowan Mrs. J Cole. Mrs. L Byrne.

**In Attendance :** Mrs. C Greenwood (Parish Clerk).

**2894: Apologies for absence:** None.

**2895: Declaration of interests:** None

**2896: Public forum: Matters raised by residents.**

- (A) Request from a resident - 30 mph stickers. A resident has asked if the Parish Council would consider purchasing 30 mph stickers for the black and brown wheelie bins, the idea being we may get a better price buying in bulk and then selling to residents of Wrabness at cost price. He feels with the black bins out one Thursday followed by the brown bins on the Friday the following week, it could be a good visual reminder to drivers to watch their speed.

**Parish Council response:** *Part of parish is in 30mph zone, other homes are in 40mph zone or national limit 60mph. Our Parish is not set up to trade by stocking or selling items. The Village Shop is better placed to stock such items and sell at cost and this idea could be passed on to them.*

All Agreed this would be a good idea. Mrs. Byrne has offered to look into the costings of the stickers and approach the shop management. **Action: Mrs. L Byrne**

- (B): i: A few residents with young children have asked about opening of the play park.

ii: A resident sent a proposal about opening the play park.

Please refer to item 2899

- (C) A resident raised concerns about bonfires. Smoke had blown across the resident's land from regular bonfires making causing discomfort for the resident and their dog.

**Parish Council response:** *Current advice is 'Avoid having any bonfires whilst the Coronavirus controls are in place. Where smoke from bonfires creates nuisance Tendring District Council has statutory power to take action under the provisions of the Environmental Protection Act 1990. Tendring District is not a smoke free zone and therefore people are allowed to have bonfires. TDC Environmental Health will look into complaints if the bonfires are a regular occurrence or are emitting very thick dark smoke. Visit the TDC website for fuller information about this issue at [www.tendringdc.gov.uk/environment/pollution-noise/bonfires](http://www.tendringdc.gov.uk/environment/pollution-noise/bonfires)*

This advice about bonfires has been published on our website and in our latest Village Newsletter.

- (D) Footpath FP4 A resident has raised concerns about the stile on the Essex Way at the gate beside Steeplefields, Church Road, and asked if it could be repaired?

**Parish Council response:** *The stile has been inspected and is wobbly. The need for repair has been raised by Mr McGowan with Rose builders. who are working on the adjacent site. The owner of the adjacent site has since instructed Rose builders to stabilise the stile, trim back the adjacent hedge and adjust the site security fence panels next to the stile. The Parish Council thanks the resident for arranging this work.* **Action: Parish Clerk**

**2897: Minutes:** Minutes of meeting held via email on 8<sup>th</sup> April 2020: The minutes were agreed as a true record. To be signed once meetings in public commence.

### **2898: Matters Arising and Actions:**

(A) Playing Field – crown reduction to Oak Tree – Update Mrs J Cole: Tree- delay in action because of lockdown- Contact Co- chranes to arrange the Crown reduction as per their quotation. **Action: Mrs J Cole.**

### **2899: Playing Field: (a) Inspection. (b) Opening.**

A site meeting was held on 22 July to inspect the site which has been closed since late March due to the pandemic. In attendance were Liz Byrne, Harry Jones, Richard Colley from WPC and John Hockley from WPFA. The following issues were reviewed:

- From time to time unaccompanied children have got into the site and have had to be asked to leave.
- A complaint has been received about the noise of footballs kicked against the safety fencing.
- The Annual Inspection Report received on 22 May.
- A request has been received from a group of parents requesting restricted opening of the playground for supervised play for their own children.

e. Government pandemic guidelines have changed and now allow the reopening of playgrounds and playing fields.

Following the meeting a report of findings was circulated and recommendations made. The Parish Council accepts the recommendations and agreed the following actions:

1. Immediately commission a better CLOSED sign for the front gate from Autoprint to discourage unauthorised entry.
2. Install a lockable gate in the perimeter fencing gap to improve site security.
3. Following specialist advice repair or replace the damaged safety fence panels as appropriate. Check all fixings and tighten as necessary to ensure any fence noise is minimised.
4. The goal posts be taken down, stored on site for future use by arrangement with WPFA.
5. The lower section of the chain link fence to the eastern boundary be affixed by a straining wire and/or pegs.
6. WPFA be requested to implement the recommendations of the Annual Inspection Report as appropriate.
7. That no further action be taken about a restricted reopening of the playing field for a few families.
8. The recommendations listed as 2-5 above be carried out as soon as possible to support the potential reopening of the playing field, including the play area, to the public.
9. A risk assessment be undertaken to determine the special pandemic cleaning and management measures that would need to be introduced on site to comply with government guidelines and best practice.
10. Publicity be given to the need for volunteers to help with the inspection and cleaning regime at the playing field to support reopening the facility to the public.
11. The playing field should not be reopened to the public at the present time but be kept under review.

**Action: To be progressed in partnership with WPFA**

**2900: COVID 19:**

**(A) Parish Council Meetings:**

Public meetings are still not possible due to the pandemic. It was agreed to defer normal meetings for the time being and keep the matter under review in line with EALC advice. An alternative of on-line Zoom meetings is supported by all councillors.

Parish Council Accounts 2019/2020: A special meeting will be held in August to sign off the Parish Council accounts, the meeting to be held in the Village Hall carpark a minimum of 3 Parish Councillors and the Parish Clerk have to be present.

Parish Council Meeting dates: meetings scheduled via zoom - 2020: 9<sup>th</sup> September, 21<sup>st</sup> October, and 18<sup>th</sup> November. These dates are provisional and will be reviewed each month.

Parish Council keeping in touch during COVID 19 via Village Newsletter and Website.

**(B) Wrabness Village Community Shop.** Is open 7 days a week and intending to reopen the bar as set out on the PC website and Village newsletter.

**(C) Opening of Village facilities:**

(i) Playing Field. Refer to item 2899.

(ii) Village Hall. Mr H Jones gave an update: The Village Hall Committee met, in the car park, and decided unanimously not to open at present, the groups they represent not wanting to organise anything at the moment, and the booking secretary getting only cancellations.

(iii) Church: Mr. R Colley gave an update: The church now open on a restricted basis – first Sunday church service 19<sup>th</sup> July.

**2901 : Open space, land South of Station Road, Wrabness:** Mr. R Colley gave an update: Following our informal meeting with Bennett Homes TDC are arranging for the Section 106 agreement between TDC and Bennett Homes to be modified to lay out and gift the new village green to Wrabness PC instead of The Nightingales residents management company.

## **2902: Planning Applications update:**

(a) 20/00357/FUL - Steeplefield Ash Street Wrabness Manningtree Essex CO11 2TG - Variation of 19/00518/FUL and 19/01374/FUL (approved plans) to allow for the replacement of the sloping glazing with flat roof to link block; replacement of roof light with smaller sliding roof light to link block and omission of roof glazing on the front (south) elevation.  
**Approval – Full 28<sup>th</sup> April 2020**

(b) 20/00140/FUL Ness House Ash Street Wrabness Manningtree Essex CO11 2TG - Proposed erection of a two-bay Cart Lodge and Store Shed - revised application following withdrawal of 19/00739/FUL.  
**Approval – Full 1<sup>st</sup> May 2020**

## **2903: New Planning Applications:**

(a) 20/00643/FUL –Hut 50 West Foreshore Wrabness Essex CO11 2BB. Rebuild of existing hut in a similar style and character. No objections: All Agreed.  
**Action: Parish Clerk.**

(b) 20/00739/COUNOT - Porthwen Church Road Wrabness Manningtree Essex CO11 2TQ Proposed conversion of agricultural building to dwelling. Information only as TDC do not consult on this type of application.

(c) 20/00779/FUL Porthwen Church Road Wrabness Manningtree Essex CO11 2TQ Proposed agricultural building. OBJECTION to the siting of the additional building in the landscape of the AONB on the skyline of the Stour valley.

**Action: Parish Clerk.**

## **2904 Information Only.**

(a) After a long campaign the Secretary of State approved the extension of the Suffolk Coasts and Heaths Area of Outstanding Natural Beauty to include the River Stour and the rural southern shore including part of Wrabness parish. Plan available on Parish Council website.

(b) Salt Bag Partnership Scheme for Winter 2020/21 – The Parish would like to stay in the scheme but didn't require any salt this year.  
**Action: Parish Clerk.**

(c.) Highways LHP applications: Mr H Jones: Rectory Road pavement needs to be added.

(d) Health & Wellbeing: defibrillator is checked regularly and is in working order. Health and Wellbeing contact numbers have been published. To be included on PC website.  
**Action: Mr R Colley**



### **Government Hotlines**

HMRC	0800 015 9559
Universal Credit	0800 328 5644
School Closures	0800 046 8687
NHS	111.nhs.uk or 111

### **Essex County Council**

<a href="http://www.essex.gov.uk/coronavirus">www.essex.gov.uk/coronavirus</a>	for regular updates from ECC
Essex Coronavirus Action	Facebook page, gives useful and legitimate advice
Essex Welfare Service	0300 303 9988
Essex Highways	<a href="http://www.essexhighways.org/getting-around/public-rights-of-way/prow-map.aspx">www.essexhighways.org/getting-around/public-rights-of-way/prow-map.aspx</a>
Domestic Abuse	<a href="http://www.essexcompass.org.uk">www.essexcompass.org.uk</a> or 0330 333 7 444
Births Deaths and Marriages	<a href="https://www.essex.gov.uk/topic/births-ceremonies-deaths">https://www.essex.gov.uk/topic/births-ceremonies-deaths</a>

### **Domestic Abuse Information**

For most of us staying at home is staying safe at the moment but for some that is not the case. If anyone finds themselves in immediate risk of danger, they should call 999. If they can't speak then use the **silent solutions service** by dialling 999 and press 55.

For more help and support visit Compass at [www.essexcompass.org.uk](http://www.essexcompass.org.uk)



Synergy provides an essential service for anyone who has been affected by any form of sexual abuse and covers all ages, across Essex. [www.synergysessex.org.uk](http://www.synergysessex.org.uk) or 0300 003 7777  
Interesting blog published by the Kings Fund about ethnic minority deaths and covid19 worth a read: <https://www.kingsfund.org.uk/blog/2020/04/ethnic-minority-deaths-covid-19> could maybe be used to inform targeted work in your areas / communities.

**9405: Parish Report from the Independent Remuneration Panel:** Currently WPC pays no remuneration to councillors but is willing to pay expenses as per the official schedule for out of pocket expenses. Proposal no change be made to this policy. Mr. H Jones proposed, and Ms. R Thornton seconded it. All agreed.

**2905: ANY OTHER BUSINESS:** None

**2906 Reports:**

HIGHWAYS: Mr M Cole: Highways. I've been in touch with Highways regarding the bend at Butlers Lane and the signage. It is not deemed as urgent or essential and will be added for upgrade in due course. I've impressed upon them that this bend has 'form' and the need to move more expediently, is vital.  Given the new application process via the LHP, I'd suggest we fill in a form and send it to Councillor Carlo Guglielmi and Andy Erskine (Essex Highways.)	MICRO GRANTS: monthly grants up to £500.00
VILLAGE HALL: See item 2900.	WPFA. Update from Mrs L Byrne: Since closing there have been a few small groups of young footballers playing. I have chatted to two groups and John Hockley has also spoken to some, they dispersed without any problems.
FORESHORE: Fire destroyed 5 beach huts. Parish Council sympathy to those affected included in Summer Village Newsletter.	STATION GARDEN: Julia Priggs sent a letter to the Parish Council regarding her retirement from looking after Station garden.  Mrs J Cole and Mr R Colley attended meeting held with railway reps about arranging a better water supply for the garden.  Mr H Jones: Suggested contacting Wrabness gardening club to see if they could come up with a design using drought resistant plants and shrubs.
PUBLIC HEALTH: Ms R Thornton: The mobile library will resume its service to the village as of 5 <sup>th</sup> August 2020.	NEIGHBOURHOOD WATCH: Mr H Jones: A car with a very noisy exhaust traveling through the Village at all hours.
KIOSK: Nothing to report.	TRANSPORT: Mr R Colley: Harwich Connexions has reintroduced the Dial a Ride service in accordance with government safety guidelines. It plans to extend the community shuttle bus services as from 1 Sept with more flexible routing available for the village residents.
FOOTPATHS: Mr R Colley: FP4 on the east shore was officially closed by ECC for a temporary period of 3 weeks from 1 June following the fire. Balhaven has not sought to extend the closure period.	

**2907: ACCOUNTS AND MONIES RECEIVED:**

RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	APPROVE
		Autoprint – printing for Wrabness Newsletter.	£85.00	Paid 10.7.20 CQ 001133
		Julia Prigg Water for Station Garden – reimburse Mr. R Colley	£10.00	Agreed
		Reimburse Mrs. J Cole secateurs for Station Garden	£16.99	Agreed


Community Action Suffolk. Parish Council yearly insurance	£391.02	Paid 30.6.20 CQ 001132

**2908: Confirmations of Account Balances:**

Current Account: Balance on 19<sup>th</sup> July 2020: £ 4908.04

Deposit Account: Balance on 19<sup>th</sup> July 2020: £ 6667.87

The meeting closed midnight 23rd July 2020.

Next Meeting TBA.

Carol Greenwood, Wrabness Parish Clerk, 2 Fredricks Close, Wix, Manningtree, CO11 2AY

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