



WRABNESS PARISH COUNCIL

MINUTES

**of the meeting of Wrabness Parish Council will be held at 7.30pm on
Wednesday 7th January 2026 at Wrabness Village Hall.**

Present: Councillors Gary Bowers, Alice Cole, Richard Colley (Chairman), Francis McGowan (Vice Chairman), Rob Southall-Edwards and Graham Watkins.

Apologies: County Councillor Carlo Guglielmi and District Councillor Tanya Ferguson

3617. Declarations of Interest: None

Public Forum – meeting open for public comment: One member of the public present. - no matters raised.

Public Forum closed

3618. Parish Clerk Vacancy: the vacancy had been advertised. Applications are to be reviewed for shortlisting and interview.

3619. Casual Vacancy: One expression of interest had been received for the vacancy for one parish councillor prior to the public notice closing date of 18th December. Subsequently a second expression of interest was received on 2nd January after the closing date. Details had been circulated. Following discussion votes were taken and it was: **Resolved: a). to reject the late application on procedural grounds and b). to co-opt Emma Francis onto the parish council.**

3620. Approval of Minutes - The Minutes of the meeting held on 19th November 2025 were approved as a true record and signed.

3621. Matters Arising: none.

3622. New Planning Applications – the parish council considered the following new applications as notified by Tendring District Council:

a. 25/01878/FULHH - The Barn, Foxes Farm, Station Road, Wrabness CO11 2UF Householder Planning Application - Erection of cart lodge and installation of park rail fencing. **Resolved: the parish council has no objection to this application.**

b. 25/01876/LBC - The Barn, Foxes Farm, Station Road, Wrabness CO11 2UF Application for Listed Building Consent - Alterations and extensions, and erection of detached garden store, following demolition of existing outbuilding. **Resolved: the parish council has no objection to this application.**

c. 25/01877/FULHH - The Barn Foxes Farm Station Road Wrabness CO11 2UF Householder Planning Application Alterations and extensions, and erection of detached garden store, following demolition of existing outbuilding. **Resolved: the parish council has no objection to this application.**

d. 25/01855/LUEX - Land at The Coign, Ash Street, Wrabness CO11 2TG Application for Lawful Development Certificate to confirm lawful commencement of 25/01530/VOC. **Resolved: the parish council notes this application for a legal determination.**

3623. Planning Application Update: The Parish Council has already considered the following Planning Application which are before Tendring District Council for determination:

a. 25/01577/FULHH - Strandlands Rectory Road Wrabness Manningtree Essex CO11 2TX - Householder Planning Application - Alterations and additions to existing detached garage to form ground floor annex and first floor studio - Use ancillary to existing dwelling. Status: Awaiting Decision.

b. 25/01530/VOC - Land at Former The Coign Ash Street Wrabness Essex CO11 2TG - Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Drawings) of application 22/02138/FUL to allow drawing references updated to reflect amendments to proposals, and Compliance of Condition 7 (CEMP) of application 22/02138/FUL to allow this condition to be omitted as this information is included with this submission. Status: Approved 05/12/2025

3624. Tendring District Local Plan Update: Following on from the public consultation on the Local Plan review in March 2025 a draft spatial strategy has been published by TDC which can be viewed at www.tendringdc.gov.uk/localplanreview. Expansion is proposed of most of the district's towns and villages, including new settlements along the A120. The proposals include a new housing site for 30 dwellings on land north of Rectory Road, Wrabness. Town and parish councils are to be informally consulted on the spacial strategy and public consultation on the full Local Plan update is expected during 2026. The parish council received an information report about the proposals and also noted a representation received from a resident objecting to the draft proposal for Wrabness. Following discussion it was **Resolved: an informal consultation meeting be arranged with Tendring District Council.**

3625. Grant Application: consideration was given to an application submitted by Mr Ling on behalf of All Saints Parish Church Wrabness for £800 grant support towards the upkeep of the church yard. Having regard to the parish council grants policy to support Wrabness community organisations and available budget provision it was **Resolved: a grant of £400 be awarded to the Wrabness PCC towards the cost of church yard maintenance.**

3626. Reports:	
HIGHWAYS: Further repair to Wheatsheaf Lane potholes is needed. Local highway defects can be reported by residents direct to ECC Highways on line.	VILLAGE HALL: three new members have recently joined the Management Committee. A fundraising pub quiz is planned for 6 th February.
FOOTPATHS: The ECC Rights of Way Team have improved a short waterlogged section of the Essex Way public footpath adjacent to the sea wall in the Wrabness Nature Reserve.	STATION MASTERS GARDEN: AC is awaiting a quote for repairs to the fencing and installation of an entrance gate. An email from a resident was noted supporting the provision of a gate to safeguard toddlers and children from passing traffic. There was discussion about the need for a gate which will be reviewed when an estimate is available for a gate and necessary fencing repairs.
WRABNESS PLAYING FIELD: The Zipline is operational and GB will keep it under review.	
TREES: Tendring Tree Surgery have carried out the 30% crown reduction to the Playing Field oak tree in accordance with the TPO consent..	FORESHORE: it is quiet on the shore.
TRANSPORT: GW volunteered to tidy up the overgrowth around the disused Harwich Road bus shelter, which is in situ despite there being no scheduled bus service serving Wrabness.	TDALC: the next meeting is scheduled for 28th January. For transparency information has been requested about the approved programme of Tendring Local Highways Panel schemes

3627. Parish Council Meeting Dates: the Village Hall has been booked for the 2026 programme of parish council meetings on Wednesday evenings on: 18th February, 11 March, 20 May, 24 June, 22 July, 9 September, 14 October, 25 November.

3628. Confirmation of Account Balances as at 2 January 2026:
Current Account: £7,153.01p Deposit Account: £7,005.23

3629. 2025-6 Monies received and expenditure				
RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ No.
	-	Autoprint -printing Winter edition of Village Newsletter	£249.00	1328
	-	Village Hall Hire January Meeting	£20.00	1329
	-	Tendring Tree Surgery – Playing Field Oak Tree crown reduction	£1,320.00	1330
	-	Wrabness All Saints Church PCC - grant	£400.00	1331

3630. Budget and Parish Precept 2026/27: The information provided by Tendring District Council (TDC) about the parish precept process was noted and the draft budget reviewed. Due to inflationary pressures on parish council services it was agreed to increase the parish precept from £7,400 to £7,625, a 3% increase for next year. **Resolved; The draft budget be approved and TDC be notified of the parish precept for 2026/27 has been set at £7,625.**

3631. Any Other Urgent Business:

a. Community Shop: - the parish council agreed a request to use Station Masters Garden as an additional area to the shop bar and garden for a public event on Saturday 24 May and Saturday 26 July 2026.

-The public meeting closed 21.15 -

The next Parish Council meeting will be held on Wednesday 18th February in the Village Hall at 7.30pm.

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