



## WRABNESS PARISH COUNCIL

Clerk to the council: Mrs Marie Snell

Email: [wrabness.parishclerk@gmail.com](mailto:wrabness.parishclerk@gmail.com)

Chairman telephone: 07989 560026

Members of the council are hereby summoned to attend the Parish Council Meeting to be held at Wrabness Village Hall, Station Road, Wrabness, Essex, CO11 2TJ on

Wednesday 11<sup>th</sup> March 2026 following the Annual Parish Meeting

### AGENDA

**1. Welcome**

**2. Apologies for absence**

To receive any apologies for absence.

**3. Members' Declarations of Interests**

To receive members' declarations of interests in relation to items that appear on the agenda.

**4. Public Open Forum (Maximum 15 minutes)**

Questions pursuant to Standing Orders, in relation to items on the agenda.

**5. Approval of Minutes**

To receive the minutes (*previously circulated*) of the parish council meeting held on 18<sup>th</sup> February 2026, to be approved as a correct record and signed by the Chairman.

**6. Matters arising from the Minutes**

- Minute Reference 3638 – To provide update following recent litter pick
- Minute Reference 3641 – Thank you letter received from WPFA reference grant award

**7. Councillor Resignation**

To receive written resignation from Cllr Watkins.

**8. Environment Award**

To select a winner for the 2026 award

**9. Grant Application**

To consider an application by Wrabness in Bloom for the entry fee to East Anglia in Bloom for £60.00 (*previously circulated*).

**10. Town Planning**

To consider the below schedule of applications as issued by Tendring District Council and propose comment as necessary:

None		
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To receive update from Tendring District Council regarding the processing of the following recent planning applications previously considered by the Parish Council:

<b>Application Ref</b>	<b>Address</b>	<b>Application</b>	<b>Status</b>
<u>25/01577/FULHH</u>	Strandlands Rectory Road Wrabness Manningtree Essex CO11 2TX	Householder Planning Application - Alterations and additions to existing detached garage to form ground floor annex and first floor studio - Use ancillary to existing dwelling.	Ongoing
<u>25/01878/FULHH</u>	The Barn, Foxes Farm, Station Road,	Householder Planning Application - Erection of cart	Ongoing



	Wrabness CO11 2UF	lodge and installation of park rail fencing.	
<u>25/01876/LBC</u>	The Barn, Foxes Farm, Station Road, Wrabness CO11 2UF	Application for Listed Building Consent - Alterations and extensions, and erection of detached garden store, following demolition of existing outbuilding.	Ongoing
<u>25/01877/FULHH</u>	The Barn Foxes Farm Station Road Wrabness CO11 2UF	Householder Planning Application Alterations and extensions, and erection of detached garden store, following demolition of existing outbuilding.	Ongoing

#### 11. Tending District Local Plan

To agree to submit comments on TDC Local Plan reference proposed building works in Wrabness.

#### 12. Reports from Councillors

To receive updates from council members regarding the following topics:

<b>HIGHWAYS:</b>	<b>FOOTPATHS:</b> Cllr McGowan
<b>WRABNESS PLAYING FIELD:</b> Cllr Cole	<b>VILLAGE HALL:</b>
<b>STATION MASTERS GARDEN:</b> Cllr E Francis	<b>KIOSK:</b> Cllr Cole
<b>VILLAGE GREEN:</b>	<b>FORESHORE:</b> Cllr Bowers
<b>TREES:</b>	<b>WEBSITE:</b> Cllr Colley
<b>PUBLIC HEALTH:</b> Cllr Southall-Edwards	<b>TDALC:</b> Cllrs Southall-Edwards and Colley
<b>TRANSPORT:</b> Cllr Colley	

#### 13. Finance

- To receive financial report confirm Account Balances as at 2<sup>nd</sup> March 2026:

Current Account: £5,378.16. Deposit Account: £7,022.98

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To approve payment of invoices received in accordance with 2025-2026 budget:

RECEIVED	AMOUNT	EXPENDITURE	AMOUNT	CQ No.
		Parish Clerk salary Feb 2026	£237.87	1338
		Auto Print – Village Mag printing	£262.00	1339
		WPC Defibrillator pads	£114.00	1340
		WVH Meeting Hire	£20.00	1341

#### 14. Internal Auditor 2025-2026

To review the effectiveness of the internal audit and agree to reappoint Gill Moffarr as Internal Auditor for the 2025-2026 financial year and completion of necessary documents in relation to the Annual Governance and Accountability Return.

#### 15. Items for the next agenda

#### 16. Date of Next meeting

The next Parish Council meeting to be the **Annual Parish Council Meeting** held on **Wednesday 20<sup>th</sup> May 2026 in the Village Hall, at 7.30pm.**

*ML Snell*

**Mrs Marie Snell**  
Clerk to the Council

**4<sup>th</sup> March 2026**