



WRABNESS PARISH COUNCIL

Minutes

of the meeting of Wrabness Parish Council held at 7.30pm on
Wednesday 23rd July 2025 at Wrabness Village Hall.

Present: Councillors Mr Harry Adams, Mr Gary Bowers, Mr Richard Colley (Chairman), Mr Francis McGowan (Vice Chairman), Mr Rob Southall-Edwards, Mr Graham Watkins, District Councillor Tanya Ferguson and Juliet Attrill Parish Clerk.

Apologies: Ms Alice Cole

3561. Declarations of Interest: Councillor McGowan declared a non financial interest in a planning application relating to 3 Council Houses Harwich Road Wrabness.

4. Public Forum – meeting open for public comment: 3 members of the public present.

Oak Tree: The neighbour to the tree feels that the minutes are not accurate. They desired the following be minuted: they request an immediate crown reduction to the tree; they desire that WPC acknowledge that subsidence has been caused to their property and other nuisance is caused by the tree; they request assurance that more will be done to the tree than what is already scheduled. The Chairman stated that the planned crown reduction of the TPO oak tree is an agenda item. The neighbour's insurance company has concluded there is insufficient evidence to confirm the tree is causing ongoing movement, and the formal letter before action and nuisance claim received from the neighbour have been referred to the parish council's insurers. Notice was given that the way the parishioner addresses the parish council is unpleasant; this was disputed by the parishioner who, when challenged following a comment from themselves, confirmed they were not recording proceedings; although this is permitted.

-Public Forum closed at 19:45-

3562. Approval of Minutes: The Minutes of the meeting held on 11th June 2025 were approved as a true record and signed.

3563. Matters arising and actions:

a. Parish Council previous requests to Local Highways Panel – (3548a):

i: Review Speed Limits: There is no update on this issue.

ii: Harwich Road pavement repair: FM informed by ECC that all instructed work has been completed. This is not in line with the original project description. The repair of the section of footpath is included on the list compiled by the parish council of new requests for highway maintenance and improvements (3563aiii). District Councillor Tanya Ferguson suggests that FM formally complain to the responsible highway officer. FM reports this has been done.

iii. Highways: consideration of new requests for highway maintenance and improvements: There have been no changes.

b. North Essex Parking Partnership – request for review of parking issues accompanied by photo evidence received from residents (3548b): It was decided that more evidence is needed to make a strong application. A notice will be added to the next newsletter. Please email any photographic evidence to the Parish Clerk.

c. A120/Primrose Lane Junction - request for Highways England review and safety improvements (3548d): The 50mph scheme is being implemented. Average speed cameras have been installed. GW reported that an engineer was seen surveying the Primrose Lane/ A120 junction.

3564. Oak Tree on Playing Field:

a. *to note that the parish council has submitted an application to Tendring District Council for consent to carry out the following work to the oak tree subject of a tree preservation order: Crown reduction of up to 30%, specified by meterage, including deadwood removal and aerial inspection:* The application is being reviewed by TDC and will be determined in due course.

b. to consider three quotations received to carry out the proposed work to the tree, subject to prior consent: Three quotes were circulated prior to the meeting. HA proposed to accept the quote from 'Tendring Tree Surgery'. There was unanimous agreement.

ACTION: H Adams

3565. Playingfield Zipline Maintenance: As a trained engineer, GB had offered to repair the zipwire but there



were concerns over insurance cover and liability. A standardised quote was received from PlayQuip, a local specialist firm. It was proposed to invite PlayQuip to assess and carry out the necessary repair, unanimous agreement, GB will meet the contractor on site.

ACTION: Parish Clerk/ G Bowers

3566. New Planning Application – the Parish Council has been notified of the following new application received by Tendring District Council:

a. [25/00973/WTPO](#) - Playing Field Rectory Road Wreabness Essex CO11 2TX - Works related to Tree Preservation Order (23/00003/TPO) - Single Oak Tree - Crown reduction of up to 30%, specified by meterage of 2-2.5 metres, including deadwood removal and aerial inspection **Status: Awaiting Decision.** This application was made on behalf of WPC and was noted.

b. [25/01006/FULHH](#) - 3 Council Houses Harwich Road Wreabness Essex CO11 2UA - Householder Planning Application - Rear part double and ground **Status: Awaiting Decision.** This application was received as a late item. The application was reviewed and discussed. It was agreed to make no objection.

ACTION: Parish Clerk

3567. Planning Application Update: The Parish Council has already commented on the following Planning Application:

- [25/00390/FUL](#) - Malkins Coat Harwich Road Wreabness Manningtree Essex CO11 2UG - Detached double garage and change of use of agricultural land. **Status: Awaiting Decision.**

3568. Future Meeting Dates: The proposed meeting dates were shared prior to the meeting. The dates were agreed. These will be listed on the website.

3569. Reports:	
<p>HIGHWAYS: The potholes on Wheatsheaf Lane that have been reported are getting worse and are overdue for attention. There has been another vehicle accident on the Harwich Road bends. It was agreed to add signage along this stretch of road to the highways list.</p>	<p>FOOTPATHS: A complaint was received via the website that Footpath 19 Brakey Grove is obstructed with cut brushwood. RC has spoken to the land owner and notified ECC as the footpath authority.</p>
<p>STATION MASTERS GARDEN: The grass has been fertilised . No weed killer was used at the request of the team who manage the garden. The volunteer gardeners are looking for more helping hands. Please contact the Parish Clerk if you would like to get involved</p>	<p>VILLAGE HALL: The finishing touches to the kitchen upgrade are due to be completed in the next month. The hall hire cost is likely to increase by £2 a session as from next January.</p>
	<p>PUBLIC HEALTH: There has been a general safety recall for some defibrillators, this did not affect the defibrillator installed by the parish council outside the village hall which is fully operational.</p>
<p>VILLAGE GREEN: The trees on the green are being watered once a week. The grass cut has been delayed due to the hot weather. The wildflowers are underwhelming. It was agreed to wait another year and reassess then.</p>	<p>NEIGHBOURHOOD WATCH: The Local PCSO has been unreachable. GW has enquired to check if his contact is still correct. There have been two break-ins into gardens in the village. A lawn mower was taken and damage was caused to a fence.</p>
<p>TRANSPORT: Harwich Connexions have added another minibus to the fleet. The demand for the service is increasing due to reduced bus services through the area.</p>	<p>TDALC: Unfortunately, the meeting this month aligns with the WPC meeting. The minutes of the TDALC meeting will be circulated once received.</p>
	<p>WEBSITE: The website continues to provide information for those near and far.</p>

3570. 2025-6 Accounts and monies received:

Current Account: Balance as at 9 July 2025 £4,794.86p

Deposit Account: Balance as at 9 July 2025 £6,953.11p



3571. Confirmation of Account Balances:				
RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ No.
		Parish Clerk Salary for July 2025	£226.88	1311
		Village Hall Hire for July 2025 Meeting	£18.00	1312
		Reimburse G.Watkins for grass treatment at Village Green and Station Masters Garden.	£200.00	1313

3572. Councillor Resignation: Mr Harry Adams' letter of resignation was received. WPC would like to offer their thanks and well wishes to Mr Adams whose expertise has been invaluable during his time on the council. WPC are sorry to see Mr Adams leave, however look forward to continuing to consult with him as the village's appointed tree officer.

3573. Any Other Urgent Business: –

3573. The Council **Resolved** that the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972. Item: Formal Letter before Action.

-Meeting in public closed at 20:44-

The next Parish Council meeting will be held on Wednesday 3rd September 2025 in the Village Hall at 7.30pm.

Juliet Attrill - Wrabness Parish Clerk
Contact Wrabness Parish Council: Email: wrabness.parishclerk@gmail.com Telephone 07535812543